

JOB DESCRIPTION
Assistant Project Manager
Monitoring & Evaluation

(Project CHIRAAG, Department of Agriculture Development and Farmer Welfare and Biotechnology, Government of Chhattisgarh (GoCG))

Apply by: 06.09.2021

Location: Raipur

1. PROGRAMME OVERVIEW

Chhattisgarh Inclusive Rural and Accelerated Agriculture Growth (CHIRAAG) project is a World Bank-supported transformative project of the Department of Agriculture Development, Farmer Welfare and Biotechnology (DoAB), Government of Chhattisgarh (GoCG). This ambitious project is premised on the development and optimum utilization of local natural resources and is well-aligned to *Narwa* (water conservation), *Garuwa* (livestock management), *Ghuruwa* (composting and soil health) and *Badi* (homestead garden) i.e., NGGB program of GoCG. The NGGB policy centres on principles of resource conservation approaches and Integrated Farming Systems (IFS) that have been promoted globally for sustainable development and offer opportunities for year-round production of nutritive food for local consumption and markets.

The project development objective (PDO) is to improve income opportunities and the availability of nutritious foods in targeted households of Chhattisgarh's tribal-dominated areas. It will contribute to the State's agricultural competitiveness in terms of increased production, productivity, with an enhanced focus on water management, livestock development, farm waste management, post-harvest management, storage, value addition, marketability as well as enterprise development for the creation of off-farm employment opportunities. The project will mobilize village communities into 'livelihood groups' (LG), strengthen existing *Gauthans* by promoting Gauthan Committees (GC), CHIRAAG Resource Centers (CRC), promote farmer producer organizations (FPO) and support these community institutions to access markets for accelerated and inclusive rural transformation. The project has 6 components:

1. Community Empowerment and Institutional Strengthening
2. Diversified, Resilient and Nutrition-Supportive Food and Agriculture Systems
3. Value Addition and Market Access
4. COVID-19 Economic Recovery Response
5. Project Management, Monitoring and Knowledge
6. Contingent Emergency Response Component

To achieve the project vision and mandate, Department of Agriculture Development and Farmer Welfare and Biotechnology (DoAB), Government of Chhattisgarh (GoCG) invites applications for the position of CHIRAAG **Assistant Project Manager- Monitoring & Evaluation** to be based at the State Project Management Unit (SPMU). The details of this position are described below.

2. PURPOSE OF THE ASSIGNMENT

The position of **Assistant Project Manager- Monitoring & Evaluation** will provide support to SPM- Monitoring & Evaluation under the CHIRAAG project at the state level on Monitoring & Evaluation and provide necessary programmatic and technical support towards the achievement of project objectives. S/he will have overall responsibility for implementing the strategy for Monitoring & Evaluation and in this regard will work closely with the others component functionaries at the State, District and Block project teams, as well as the on boarded technical support agencies (TSAs), providing them guidance and support to achieve the overall project objectives.

3. KEY JOB RESPONSIBILITIES:

- Support SPM in the implementation of the M&E activities for project CHIRAAG
- Assisting in developing monitoring strategy tools for the project activities.
- Closely work with M&E team at district level and below.
- Support the SPM and work in tandem with the TSA for Monitoring & Evaluation of the CHIRAAG project and prepare action plan for the same.
- Facilitate and provide inputs to on boarded TSAs, as well as key technical departments and coordinate preparation of indicators and Monitoring activities for the project.
- Provide training to the District and Block level project staffs for Monitoring the field level resources and activities for ensuring timely execution of the project
- Support the team at District and Blocks to implement Monitoring tools and the related analysis to support better monitoring of the project.
- Organizing regular reviews and meetings and disseminate findings/ reports to all concerned
- Coordinate with TSA in designing overall evaluation framework for the project and getting it executed through the TSA.
- Coordinate between Project staffs and TSA for developing evidence-based indicators for a Result based monitoring & evaluation framework.
- Undertake any other activities not listed above but required for the project execution.

4. QUALIFICATION AND EXPERIENCE

Education: Master degree in Economics /Agriculture Economics / Agriculture Statistics / Rural Management/Agri Business Management, PhD in the relevant area will be desirable

Experience: Minimum 6 years of post qualification relevant experience required.

1. Experience of Monitoring & Evaluation frameworks, tools and survey formats, use of Statistical analytical tools etc.

2. Experience in planning, implementing rural livelihood/agriculture development/nutrition sensitive agriculture related projects.
3. Experience working in similar multilateral-funded projects.

Experience in CG: Work experience in similar programmes in CG or adjoining States for tribal population is preferred. Experience of working with government social development/ rural livelihood/ agriculture development projects will be an asset.

Bonafide resident of Chhattisgarh will be preferred.

Age: Applicant should not be above 55 years of age as on the closing date of application.

Language proficiency and computer skills: Fluency in English and Hindi is essential. Working knowledge in Microsoft Office including Word, Power point, Excel is essential.

5. SUPERVISOR: The position will report to State Project Manager- Monitoring & Evaluation.

6. OFFICIAL TRAVEL

The position is expected to travel to the CHIRAAG project areas as required.

7. DURATION OF CONTRACT

This is a contractual position with Project CHIRAAG for duration of two years, with possibility of extension for a further period of the project duration subject to satisfactory performance review and programme continuity.

8. COMPENSATION

The compensation for the position will be INR 80,000/- per month, subject to negotiation and candidate's qualification and experience.

The compensation includes a performance linked variable annual pay up to 10% of the average annual salary.

9. APPLICATION PROCEDURES

Qualified and eligible candidates are requested to apply for the position online by or before the closing date **September 06, 2021**.

Please note that only online applications will be accepted and application sent in any other means will not be considered.

10. POLICIES GOVERNING THE SELECTION

- **No Canvassing policy:** The applicant should refrain from canvassing in any form. Any instances of canvassing or influence the selection process will make the applicant liable to be rejected.
- **Equal Opportunity:** The CHIRAAG project is an equal opportunity employer for all
- Castes, gender or social groups. Females are encouraged to apply for this position.