

**JOB DESCRIPTION**  
**Medical Management & Quality Manager**  
**State Health Agency**  
**Ayushman Bharat Pradhan Mantri Jan Arogya Yojana (PM-JAY)**  
**Jammu & Kashmir**

**1. ORGANIZATION BACKGROUND:**

Ayushman Bharat Pradhan Mantri Jan Arogya Yojana (PM-JAY), India's flagship health assurance scheme, providing health cover of Rs. 5 lakhs per family, per year, for secondary and tertiary care hospitalization, to over 10.74 crore poor and vulnerable families, or approximately 50 crore beneficiaries. The scheme covers up to three days of pre-hospitalization and fifteen days of post-hospitalization expenses including diagnostics and medicines.

The State Health Agency (SHA) has also started an initiative 'Gaon Gaon Ayushman' to reach out to even last mile villages which remain cut from the rest of the world due to adverse weather conditions so as to percolate the benefits of the scheme down to every beneficiary.

This scheme aims to undertake path-breaking interventions to holistically address the healthcare system (covering prevention, promotion and ambulatory care) at the primary, secondary and tertiary levels. SHAs have full operational autonomy to implement PM-JAY in their state. For more information about PM-JAY, please visit <https://pmjay.gov.in/about/pmjay>

**2. POSITION (S) VACANT: Two (2)**

**3. DUTY STATIONS: State Head Quarter- Srinagar**

**4. JOB DESCRIPTION/ RESPONSIBILITIES:**

Reporting to the Chief Executive Officer, Medical Management & Quality Manager shall be responsible for successful implementation of the scheme in the state.

Key Roles and Responsibilities:

1. Implement criteria for empanelment of hospitals in various categories.
2. Manage the empanelment and empanelment process.

3. Enquire complaints related to hospital and recommend disciplinary action to the Chief Executive Officer.
4. Responsible for medical audits, fraud control etc.
5. Discuss with hospitals and persuade observing of the key indicators related to public safety and quality.
6. Support development of STGs and process documentation for covered packages.
7. Compile and analyze the reported data to highlight trends in patient safety and quality.

## **5. QUALIFICATION, SKILLS, AND EXPERIENCE:**

### **Qualification:**

MBBS/BUMS/BHMS/BAMS from a recognized college/university with Full Time MBA in Health Management or Postgraduate Diploma in Public Health.

### **Experience:**

#### **Essential:**

At least 5-8 years of Post Qualification experience in Govt. Health Sector/Department.

#### **Desirable Experience:**

Out of 5-8 Years of Essential Experience at least 3-5 years of experience in State/Centrally Sponsored Group Health Insurance Schemes in the Govt. Set up.

#### **Required Skills:**

1. Strong analytical skills.
2. Ability to work in a team.
3. Strong strategic focus, and project management skills.
4. Excellent interpersonal and communication skills.
5. Ability to operate effectively with people at all levels of the business.
6. Proficiency working with computers, office suites, internet and other relevant technologies.

**7. AGE LIMIT:** Maximum age limit 40 years

**8. COMPENSATION OFFERED:** Maximum honorarium for the position is Rs. 70,000/- per month.

**9. CONTRACT TYPE AND PERIOD:** The appointment will be purely on a contractual basis for a period of the one-year, renewable subject to Government of Jammu & Kashmir approval and satisfactory performance.

**10. REFERENCE:** SHA-MMQM-2022

**11. CONTACT INFORMATION:**

HR Officer  
SPC Management Services P Ltd.  
Phone Nos.: +91-7006155898  
Website: [www.spc.co.in](http://www.spc.co.in)

**12. LAST DATE FOR APPLICATIONS:** Online Application will be live from May 13, 2022

Eligible candidates interested in this position are requested to apply online at [www.spc.co.in](http://www.spc.co.in) by or before May 20, 2022 at 11:59:59 PM. Candidates must fill and submit the Online Application Form in the given link. Applications submitted from any other mode shall not be considered.